

NBC

NARRABEEN BAPTIST CHURCH

13 Grenfell Avenue, Narrabeen NSW 2101

P 02 9913 8678

W www.narrabeenbaptist.org.au

Role Description – Children and Families Ministry Director

Narrabeen Baptist Church is an evangelical church with over 350 adults and children meeting across two Sunday services at 9:30am and 5pm. Our vision is to see “everyone won to Jesus”.

We are seeking a Children and Families Ministry Director who is convinced of the Gospel, has an infectious love for the Lord Jesus Christ, models godly character, and delights in leading, equipping, and partnering with others to proclaim Jesus to children and families. The successful candidate will oversee both maintenance of existing programs and the development of new initiatives to strengthen our ministry to children and families.

EMPLOYMENT

This is a 4–5 day per week position (0.8–1.0 FTE), depending on the candidate’s suitability and availability.

Key Requirements:

- Experience ministering to children and parents
- Good program and team management skills
- Formal theological training or equivalent ministry experience.

CORE RESPONSIBILITIES

- Lead and champion the Children and Families ministry
- Build biblically faithful, age-appropriate, and engaging ministries
- Recruit, equip, train, and support volunteer leaders
- Develop resources for children and families in partnership with other ministry leaders
- Participate in the Safe Church Team and ensure all leaders maintain current Safe Ministry training, in consultation with the Operations Manager.

In pursuit of this, the candidate will oversee and develop:

- Kids’ Church and creche ministry – Sunday 9:30am & 5pm
- Kids’ Arvo Programs (Friday afternoons for 4–12-year-olds)
- KidTime Community Playgroup (Thursday mornings for preschoolers and parents)
- Parenting and family seminars

In leading these ministries, the director will work toward the church’s key ministry areas:

Magnification / Worship

- Promote biblical worship for children and families
- Provide corporate worship opportunities

Mission / Evangelism

- Design and implement evangelistic strategy for kids and families
- Coordinate outreach events in the Northern Beaches

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- Support the Special Religious Education coordinator ministry (SRE) and recruit new teachers
- Assist the directors of summer holidays outreach program, SummerKids
- Encourage children and families to serve

Membership / Fellowship

- Support integration and pastoral care for children and families
- Care for ministry leaders
- Create opportunities for family relationships within the church

Maturity / Discipleship

- Oversee teaching materials with pastoral guidance
- Ensure children and families are exposed to God's Word in age-appropriate ways
- Provide training and resources to leaders and parents for discipling children

Ministry / Equipping to Serve

- Encourage a culture of servanthood
- Identify gifts and deploy children and families into service opportunities
- Organise or source training to equip children and families to serve

AUTHORITY

- Develop and approve ministry programs and events in consultation with leadership
- Appoint ministry leaders following the Church's Ministry Application Process
- Approve expenditures within the Children and Families Ministry budget

GENERAL RESPONSIBILITIES

- Participate in staff team meetings, prayer, and planning
- Participate in wider church ministry opportunities as agreed
- Pursue ongoing professional and spiritual development
- Attend and be involved in both Sunday services

ACCOUNTABILITY & SUPPORT

The Children and Families Ministry Director is accountable to the Senior Pastor and Eldership, and through them to the Church Council and Membership.

They will receive support and supervision through regular meetings with the Senior Pastor and an assigned elder, participate in weekly staff team meetings, and undergo an annual review conducted by a delegation from Church Council.

Applications

To apply, please fill in this form:

<https://narrabeenbaptist.elvanto.com.au/form/c18c9760-3488-4f57-bb9a-5309544d6ba3>

and submit your CV by email to leon.stead@narrabeenbaptist.org.au